

# Universal AI Prompt



Use the **FRAMING** process to get the most out of ChatGPT

**FRAMING** is an acronym for **Format, Role, Aim, Mood, Info, Nuance** and **Goals**.

Each component ensures the AI generates **precise, relevant** and **impactful** responses.

# FORMAT

a chapter in a **BUSINESS BLUEPRINT** document

*or*

**MEETING MINUTES** with an **ACTION LIST**

*or*

an outline for a **TRAINING MANUAL**

*...basically, any **deliverable** you might need*

# ROLE

a **CONSULTANT** explaining system configurations to a **CLIENT**

*or*

a **TEAM LEAD** instructing **DEVELOPERS** on business requirements

*or*

a **TRAINER** teaching a group of **END-USERS**

*...basically, **anyone** who needs to generate a specific **deliverable***

# AIM

to **EDUCATE** stakeholders on the  
**BUSINESS PROCESS**

*or*

to **PERSUADE** the project board to  
approve a **PROPOSED SOLUTION**

*or*

to **BRAINSTORM** improvements to  
existing **TESTING PROCEDURES**

*...basically, any **objective** you have in  
mind*

# MOOD

**FORMAL** and **PROFESSIONAL** for high-stakes presentations

*or*

**ENCOURAGING** and **COLLABORATIVE** for team workshops

*or*

**EMPATHETIC** and **SUPPORTIVE** for training sessions with anxious end-users

*...basically, any **writing style** you need to engage your audience*

# INFO

**BACKGROUND** on the current state of the project and **KEY CHALLENGES**

*or*

detailed **REQUIREMENTS** for the functionality to be developed

*or*

a **LIST** of **ASSUMPTIONS** and **CONSTRAINTS** affecting project outcomes

*...basically, **anything** that comes to mind (any attention points, unstructured data, random thoughts)*

# NUANCE

**HIGH-LEVEL OVERVIEW** to introduce new stakeholders to the project

*or*

**STEP-BY-STEP GUIDE** for implementation teams

*or*

**COMPREHENSIVE** technical **DOCUMENTATION** for administrators

*...basically, any **level of detail** you need*



# GOAL

deliver **ACTIONABLE STEPS** for improving data quality in migration projects

*or*

**INSPIRE CONFIDENCE** in stakeholders during project presentations

*or*

provide **CLEAR, TESTABLE CRITERIA** for system acceptance

*...basically, **anything** you wish to accomplish*

Click [HERE](#) for more INFO



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